



SUPERIOR COURT OF CALIFORNIA,  
COUNTY OF SANTA BARBARA



January 13, 2010

Recruitment #1001CCom

**Announces a Recruitment Opportunity for a  
Court Commissioner**

**Salary: \$151,970 annually, plus \$5,500 Cash Allowance**

Recruitment is open to employees of Santa Barbara County Superior Court or other California Trial Courts and members of the public. The current vacancy is in Santa Barbara.

**Applications must be received by 4:00 PM on Thursday, February 11, 2010**

***Definition***

Under the policy direction of the Judges of Superior Court, a Court Commissioner serves as a subordinate Judicial Officer of the Court and performs various judicial functions as prescribed by law or conferred by the court.

***Distinguishing Characteristics***

Incumbents are experienced attorney members of the California State Bar, and subordinate Judicial Officers of the Superior Court, with judicial powers. These positions serve at the pleasure of the Judges of the Superior Court, a majority concurring. This specific Commissioner will serve primarily in Santa Barbara South County Superior Court locations; occasional travel within Santa Barbara County is required. Extensive experience in Criminal Law and procedure is needed.

***Representative Duties***

Duties may include, but are not limited to:

1. Act as a temporary judge in court cases pursuant to the stipulation of counsel or parties; conduct a daily court calendar; preside over hearings and trials; make rulings, findings, judgments and orders.
2. Exercise the same powers and duties as a judge of the court in assigned cases, with the same jurisdiction.
3. Arraign defendants; grant continuances, hear, review and rule on or determine a variety of petitions, motions and other actions; set bail amounts; take evidence from concerned parties and other witnesses; make or recommend appropriate court orders; accept pleas and impose sentences; set cases for hearings and trials; conduct court and jury trials and settlement conferences.
4. Preside over proceedings involving such matters as criminal and traffic arraignments, hearings and trials of infractions, misdemeanors and felonies, including day and evening court sessions as assigned.
5. Preside over proceedings in civil and small claims actions.
6. Review court files, documents and related materials to assess cases prior to and following hearings; prepare court documents, records, reports, correspondence and other written materials pertaining to case findings.
7. Research statutory and case law, issue oral and written orders and judgments; perform difficult legal research.
8. Perform other related duties as assigned by the supervising judge.

**Employment Standards:**

**Knowledge** of the judicial system, including but not limited to criminal, civil, family and juvenile law; and of the Code of Judicial Ethics and other California statutes, rules and standards applicable to Judicial Officers.

**Ability** to work independently under general direction to objectively analyze and interpret current laws, legal issues, principles and arguments, and control courtroom proceedings in a decisive, orderly, and equitable manner; communicate orally and in writing in a concise and effective manner; exercise appropriate judicial temperament and demeanor, and effectively handle pressure in difficult and unexpected situations. Ability to fairly, effectively and expeditiously process a large volume of Court pleadings, and courtroom hearings, to make appropriate oral and written judgments and rulings, and to maintain effective working relationships with judges, members of the Bar, Court staff and litigants.

**Minimum Qualifications**

Must be a citizen of the United States, and an active member of the California State Bar of California with admission to practice before the California Supreme Court for a minimum of five (5) years and with substantial knowledge of criminal law procedure and substantive law. Incumbents may not maintain a concurrent law practice.

**Selection Process**

Applications will be reviewed, and interviews will be scheduled with candidates deemed best qualified. Multiple interviews may be scheduled with finalists. Appointment will be made by the Appointing Authority, the Judges of Superior Court, a majority concurring.

A completed Santa Barbara County Superior Court application form is required and should be returned to Superior Court Human Resources Department by the deadline of **Thursday, February 11, 2010 by 4:00 p.m.** Resumes and/or CV will be accepted as a supplement to the Court application form, but will not be accepted in place of a Court application. Additionally, you should include the following items with your completed application: Attach to or include with your application, a photocopy of applicable college or university degrees and/or professional licenses or certificates that may be specified above as a requirement for this position, or upon which you intend to rely in qualifying for the position.

An application is available on our website at [www.sbcourts.org](http://www.sbcourts.org) or request one by calling (805) 882-4739.

**Santa Barbara County Superior Court Human Resources:**

Figueroa Division  
118 E. Figueroa Street  
Santa Barbara, CA 93101

Cook Division  
312 E. Cook, Bldg. C  
Santa Maria, CA 93454

***~~ The Superior Court is an Equal Opportunity Employer ~~***